

This document is for the top four Pokémon TCG and video game players in each rating zone (except South Africa and Russia) at the end of the 2016-2017 season.

The final rankings at the end of the 2016-17 season has earned you a travel award to the [Pokémon Europe International Championship](#) taking place at the ExCeL London convention center from November 17–19, 2017. Specific event and venue information can be found [here](#).

First off, I want to apologize for the delay in this email. Secondly, travel awards will be similar to the World Championship last year, but with a couple differences. As always it is **very important to read this email thoroughly**.

Summary of Changes:

- Booking your trip through AFS will not include accommodations
 - Instead booking through AFS, you will receive a \$1,000 stipend to offset your accommodation costs
- If you book your own travel, your reimbursement will be the flat amount [listed in the Reimbursement Policy](#)

Unlike some travel awards from previous years, we will not be arranging hotel accommodations for travel award winners. Instead, if you use AFS to book your flights, you will be given a \$1000 stipend and you will need to arrange your own hotel arrangements. If you do not use AFS, you will be reimbursed up to the amount listed in the reimbursement request form.

Before we can secure your travel award arrangements, you will need to complete the following by Tuesday November 14th 2017 at 12PM PST.

- Sign into your Pokémon Trainer Club account, and make sure that all your contact information is up to date
- [Read the new Reimbursement Policy](#) for travel awards.
- [Complete and return the Travel Award release form](#)
 - If you completed a release form in the 2017 season and you are 18 years of age or older, then you will not need to fill this out again. Simply confirm in your response that you completed the rest of the steps and we'll proceed with your award.
- Follow the instructions below that relate to your travel needs.

To use AFS for travel arrangements

Please fill out the [AFS Travel Request Form](#). Once we have confirmed that the release form has been received, AFS will reach out to you and work with you to book your flights.

To handle your own arrangements

Please fill out the [reimbursement request form](#) and return it to playercoordinator@pokemon.com. By submitting this form, you are acknowledging that you have read and understand the Reimbursement

Policy and that TPCi will not arrange travel. We expect reimbursement payments to be made within 30 days from the completion of the event. Reimbursements are limited to the amount listed in the reimbursement request form.

The quickest way to get these forms to us is by scanning and emailing them to playercoordinator@pokemon.com. These forms can also be mailed to us at the address at the bottom of this email. We may need you to complete additional paperwork in the future, and we'll reach out to you at that time.

We will also not process any reimbursements or travel requests after the deadline of November 14th.

Thanks,
Brad Johnson
Pokémon Organized Play

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